



## Webrecruit ATS Feature Sheet

### Candidate Screening – View CVs within List View

'List View' is a great way to review applications within Webrecruit ATS, allowing you to quickly navigate to the candidate you are looking for and also conduct recruitment activities in bulk.

'Detail View' offers the ability to view the CV attached to an application without the need to download or print, making it more convenient for your shortlisting panel and easier to manage your data compliance.

Both views offer great functionality, but what if they were combined?

The screenshot displays the 'Candidate Screening' interface. On the left, a list of candidates is shown with their names and IDs: Adele Hyman (ID: 677), Arturo Brothers (ID: 3400), Amanda Wilhite (ID: 3401), Alvera Brunner (ID: 3402), and Alan Withers (ID: 3403). Each entry includes a date and time stamp (22 Dec 2023 9:51 AM UTC) and a status icon. The right side of the interface shows the 'Detail View' for Adele Hyman (ID: 677). The 'CV/RÉSUMÉ' tab is highlighted with a red box. The CV content includes the candidate's name, address (10 Wheathouse Close, Cheltenham, Gloucestershire, GL11 1AZ), email (Adele.Hyman@webrecruit.co.uk), and phone number (01234 567 890). The CV text describes her as a dedicated and professional English and modern languages tutor with strong communication skills, seeking a graduate teaching assistant role. It mentions her Oxford University background, French and Spanish proficiency, and teaching experience in France.

'List View' now carries a 'CV/Résumé' tab, allowing you all the benefits of this view combined with the functionality of 'Detail View'.

## **Candidate Journey - Mobile**

Various improvements have been made to the candidate journey for mobile phone and tablet users, including a sleeker profile interface and improved file upload process, removing the need to respond to File Upload questions using 3<sup>rd</sup> party tools.